



Republic of the Philippines
DEPARTMENT OF HEALTH
Center for Health Development Davao Region
SOUTHERN PHILIPPINES MEDICAL CENTER
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March 6, 2023

HOSPITAL MEMORANDUM

No. 92, s. 2023

TO : ALL CONCERNED JOB ORDER PERSONNEL

SUBJECT : SUBMISSION OF CY 2022 INCOME TAX RETURN (ITR)

As registered professionals or individual contractors, the job order personnel of SPMC are required to file their Income Tax Return (ITR) to the Bureau of Internal Revenue (BIR) on or before April 15 of the following year.

In order to ensure proper compliance with existing tax laws and regulations, and that their tax obligations are fully settled, all job order personnel who received payments in the CY 2022 are hereby required to submit their duly filed ITR.

The submission of ITR will not be done individually by each job order personnel, instead, it will be compiled per section / unit / area / department, and the ITRs will form part of the evaluation and recommendation for contract renewal for the period July 1 to December 31, 2023.

Failure to submit the CY 2022 ITR will be considered as a ground for non-renewal of contract.

For strict compliance.


RICARDO B. AUDAN, MD, FPAFP
Medical Center Chief